

GRAND RIVER CHAPTER

Policy:	
Draft:	October 2018
Approved:	
Revised:	

General Policies

PURPOSE:

The Board of Directors may create, amend, or repeal policies consistent with the Chapter's by-laws or National's by-laws relating to the management and operation of the Chapter.

POLICIES:

1. Membership Fees and Mid-Year Rates

a. Membership Fees

The CCI Membership Year begins on July 1st and ends on June 30th.

Membership fees are as follows + HST:

i. *Condominium Corporations*

1 – 19 Units	\$90.00
20 - 49 Units	\$135.00
50 – 99 Units	\$200.00
100 – 149 Units	\$235.00
150+ Units	\$275.00

ii. *Professional Members*

1 st Member at Firm	\$375.00
2 nd Member at Firm	\$160.00

iii. *Business Members*

1 st Location	\$375.00
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2nd Location \$200.00

iv. **Individual Members**

\$100.00

b. **Mid-Year Rates**

i. **Full-Year Fee**

If a member joins from July 1st to December 31st, the member pays the full-year fee.

ii. **Half-Year Fee**

If a member joins from January 1st to March 31st, the member pays the half-year fee.

iii. **Next Year's Full-Year Fee**

If a new member joins from April 1st to June 30th, the member pays the full-year fee but gets the following year's full membership. For example, a person joining in May would pay the full-year fee which would apply to the following membership year of July 1st to June 30th.

This policy does not apply to members who are renewing their membership from previous years; it only applies to new members.

2. Event Registration Fees Waived for Directors and Volunteers

The requirement to pay the registration fee, if any, for a Chapter event does not apply to:

a. **Directors**

The registration fee shall be waived for all current directors of the Chapter.

b. **Volunteers**

The registration fee shall be waived for all volunteers designated by the event coordinators. The designated volunteers shall be limited to individuals who perform assigned tasks at the event, including, without limitation, presenters and registration coordinators.

3. Host Sponsors

The requirement to pay the sponsorship fee for a Chapter event does not apply to the Business Partner hosting the event. The Chapter shall deliver a call for host sponsors from time to time for upcoming Chapter events.

4. Committees

a. **Established by Board**

The Board may create or abolish one or more committees for such purposes as the Board in its

discretion deems appropriate for the effective or efficient operation of the Chapter or fulfillment of its objects and goals.

The Board may set or amend the minimum and maximum number of members for each committee.

b. Members

Individuals appointed as committee members may, but need not, be members of the Board.

At the Board's first meeting following each annual general meeting of the members, or as soon as possible thereafter, the Board shall appoint or re-appoint committee members for each committee. Each committee member appointment shall be for a one-year term.

The Board may deliver a call for volunteers and require the submission of an application form for the purpose of appointing or re-appointing committee members. The Board may request the assistance of each committee's liaison and chair in appointing or re-appointing committee members.

The Board may remove a committee member prior to the expiration of his or her term.

c. Liaisons

Each committee's membership shall include at least one (1) Board member appointed by the Board as the committee's liaison. In the absence of a liaison, the President of the Board shall be an ex officio member of the committee and act as liaison until the Board appoints a different liaison.

d. Chairs

Each committee shall elect from amongst its members a chair, who need not be a member of the Board. If no one other than a Board member is willing to serve as chair of a particular committee, a Board member may be appointed until another person is available and willing to chair the committee in question. The Board may remove or replace a committee chair.

The chair of a committee shall be responsible for managing and supervising the activities of that committee and shall chair all its meetings and shall, at his or her sole discretion, determine the appropriate notice to be provided in advance of any committee meetings and the adequate delivery thereof, subject to direction from time to time provided by way of resolution of the Board.